



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, January 2, 2018, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, December 19, 2017 Board of Commissioners' meeting.

V. ACTION ITEM(S)

A. ABC Appointment/Re-Appointments/Term Expirations

*The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.*

ABC	Name	Action	Term
Emergency Communications System Advisory Committee	Kent Baker	Resignation	1/2/18
Emergency Communications System Advisory Committee	Eric Brooks	Appointment	1/2/18

*Action: APPROVE the resignation and appointment for the Emergency Communications System Advisory Committee.*

B. Check Run in the amount of \$1,761,751.54 dated December 29, 2017.

*Action: APPROVE the Check Run dated December 29, 2017.*

C. Ordinance 1 of 2018 – A proposed ordinance establishing guidelines for security and public activities/demonstrations conducted on County property.

*Action: Authorize advertisement of Ordinance 1 of 2018.*

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- E. Emergency Management – 2018 FFY Emergency Management Performance Grant application to the Pennsylvania Emergency Management Agency (PEMA) in the amount of \$101,523.56 for the period of October 1, 2017 through September 30, 2018 – Dept. 351.

*Action: APPROVE the grant application to PEMA.*

- F. Elections – Contract renewal with FORMAX to provide service for the low volume folder/shredder. The contract total is \$1,010 for the period of December 9, 2017 through December 8, 2018 – Dept. 131.

*Action: Add the contract renewal with FORMAX to next week's Consent Agenda.*

- G. Tax Collection – Renewal of tax collector bonds from the Hartman Agency for the Director and two staff. This is for the collection of County real estate taxes for the Home Rule/Optional Form Districts: College Township, Ferguson Township, and State College Borough. The total cost is \$8,688 for the period of January 12, 2018 through December 31, 2021 – Dept. 122.

*Action: Add the renewal of tax collector bonds from the Hartman Agency to next week's Consent Agenda.*

- H. Emergency Communications

- i. Lease agreement renewal with Rajesh Nandlal for the Pine Hill tower site for ten (10) years. The contract rate starts at \$6,000 per year with a yearly escalator of 2% starting in year two (2019) for the period of January 1, 2018 through December 31, 2027. Payments will be made monthly starting in January 2018 at \$500 per month – Dept. 354
- ii. First amendment to the Interoperability and Site Sharing Agreement between the Commonwealth of Pennsylvania State Police and the County of Centre. This amendment will add cooperative use of the radio frequencies as licensed by the Federal Communications Commission (FCC) to the existing agreement – Dept. 354.

*Action: Add the lease agreement renewal with Rajesh Nandlal and the amendment with the Commonwealth of Pennsylvania to next week's Consent Agenda.*

- I. MH ID & EI

- i. Addendum No. 1 to the letter of agreement with Strawberry Fields, Inc. to reallocate the distribution of funds to provider contracts in order to manage a shortfall of initial allocations from OCDEL. The reallocation of \$50,000 will decrease the contract maximum from \$400,000 to \$350,000. The contract is funded as follows: State \$315,000 and County \$35,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

- ii. Addendum No. 1 to the letter of agreement with Cen-Clear Child Services to reallocate the distribution of funds to provider contracts in order to manage a shortfall in initial allocations from OCDEL. The reallocation of \$50,000 will increase the contract maximum from \$27,000 to \$77,000. The contract is funded as follows: State \$69,300 and County \$7,700 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

*Action: Add the contract addendums with Strawberry Fields, Inc. and Cen-Clear Child Services to next week's Consent Agenda.*

J. Planning

- i. 2017 Fair Housing Annual Report as part of the annual requirement for Community Development Block Grant funding.

*Action: APPROVE the 2017 Fair Housing Annual Report.*

- ii. Professional and administrative services agreement with SEDA COG for the administration of the FFY 2016 Community Development Block Grant (CDBG) Competitive Grant for the wastewater treatment system in Potters Mills, Potter Township. The contract total is \$74,600 and will terminate upon the grant contract closeout with the Pennsylvania Department of Community and Economic Development – Dept. 151.
- iii. Professional and administrative services agreement with SEDA COG for the North Eastern Pennsylvania environmental review that will include the eight-step floodplain review for the Millheim water transmission main replacement project. The total cost for the basic environmental review is \$4,000, if additional consultation services are needed the contract shall not exceed \$7,000 for the period of December 1, 2017 through December 1, 2022 – Dept. 151.

*Action: Add the two professional and administrative services agreements with SEDA COG to next week's Consent Agenda.*

K. District Attorney

- i. 2018 STOP Grant award agreement in the amount of \$135,000 for the period of January 1, 2018 through December 31, 2018 – Dept. 221.
- ii. Addendum No. 1 to the 2018 STOP Grant Pass-Through agreement with the Centre County Women's Resource Center increasing the contract maximum from \$43,750 to \$53,750 for the period of January 1, 2018 through December 31, 2018 – Dept. 221

*Action: Add the 2018 STOP Grant award agreement and Addendum No. 1 to next week's Consent Agenda.*

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- M. Prison - Intergovernmental agreement with Elk County for housing Elk County inmates. The contract rate is \$65 per day per tenant county inmate for the period of January 1, 2018 through December 31, 2018 – Dept. 333.

*Action: Add the intergovernmental agreement with Elk County to next week's Consent Agenda.*

- N. Human Services – Certification of statement for the Human Services Block Grant FY 16-17 report. The Pennsylvania Department of Human Services requested revisions to the original report – Dept. 561.

*Action: APPROVE the revised Human Services Block Grant FY 16-17 report.*

- O. Human Resources

- i. Use and administrative services agreement with Benefit Allocation Systems, LLC (BAS) and Cobra Control Services, LLC to allow for direct billing to Centre County effective January 1, 2018. The agreement is estimated to cost \$5,000 for January 1, 2018 through December 31, 2018 – Dept. 114.
- ii. Revisions to the “Mandated/On-Call Payment” policy effective January 7, 2018, pay period 2 – Dept. 114.

*Action: APPROVE the use and administrative services agreement and the revisions to the “Mandated/On-Call Payment” policy.*

- P. Liquid Fuels – Consideration of 2018 liquid fuels allocations – Dept. 411.

*Action: Add the 2018 liquid fuels allocations to next week's Consent Agenda.*

VI. CONSENT AGENDA

*Action: APPROVE the items listed on today's Consent Agenda.*

- A. Aging - Contract with Carol Froehlich to provide cleaning services for the Bellefonte Senior Resource Center up to two times per week for an estimated 3 hours per week. The contract will not exceed \$780 for the period of January 1, 2018 through June 30, 2018 – Dept. 521.
- B. Emergency Communications – An agreement with Emergency Services Marketing Corporation for the “I AM Responding” product that would provide the 9-1-1 Center with an enhanced emergency alerting and messaging service targeted for specialized First Responders in the County. This is a subscription based service that will cost \$3,187 for the period of January 2, 2018 through January 1, 2023 – Dept. 354.
- C. Risk Management – Contract renewal with Dr. Kasandra Botti, DO, FACEP to provide medical oversight for the County's AED program. The contract total is \$300.00 for the period of January 1, 2018 through December 31, 2018 – Dept. 112.
- D. Tax Assessment – Software license maintenance and departmental support agreement renewal with Evaluator Services and Technology, Inc. The contract total is \$24,510.72 for the period of January 1, 2018 through December 31, 2018 – Dept. 121.

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VII. DISCUSSION ITEMS

VIII. C-NET REQUESTS

Sponsorship for the taping of five Central Pennsylvania Civil War Round Table lectures in 2018.

*Action: APPROVE the sponsorship for C-NET taping.*

IX. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

Centre County Government Offices will be closed on Monday, January 15 in observance of Martin Luther King, Jr. Day.

X. EXECUTIVE SESSION REPORT

XI. PUBLIC MEETING SCHEDULE

Tuesday, January 2, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB

Thursday, January 4, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, January 9, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, January 11, 2018

Prison Board of Inspectors – 8:00 AM – CCCF

BOC/Salary Board Meeting – 10:00 AM – Room 146WB – AS NEEDED

Tuesday, January 16, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, January 18, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

XII. ELECTION ANNOUNCEMENTS

Tuesday, February 13, 2018

First day to circulate and file nomination petitions.

Tuesday, March 6, 2018

Last day to circulate and file nomination petitions.

XIII. QUESTIONS FROM THE PRESS

XIV. ADJOURNMENT